



BADENOCH
Real Estate
(ABN: 42 083 726 425 Licensed Agent)

Business Address:
64/1 Beissel St
Belconnen ACT 2617
(Crn Beissel St & Emu Bank)

PO Box 922
Belconnen ACT 2616
Phone: (02) 6264 0900
Fax: (02) 6264 0999
www.badenoch.com.au
E-mail: bre@badenoch.com.au

INFORMATION REGARDING YOUR APPLICATION

Thank you for applying for a property through Badenoch Real Estate.

1. Please complete this application thoroughly so we can process it as quickly as possible. Applications that are incomplete will not be processed.
2. If there is more than one applicant (over 18 years) applying for the property, a separate application must be submitted for each applicant.
3. To assist our agency in finalising your application, please supply a copy of photo identification and evidence of income (I.e Pay slip) with your application.
4. Once your application has been processed you will be advised of the outcome. If you are unsuccessful your application will be destroyed. Allow approximately 48 hours for an application to be processed.
5. If your application is successful:
 - 5.1. You will be requested to sign the tenancy agreement as soon as possible. The property will remain on the market until the tenancy agreement has been signed
 - 5.2. At the signing of the tenancy agreement you will required to make an initial rent payment. (Note: Our agency collects rent calendar monthly).
 - 5.3. A Bond equal to 4 weeks rent is payable at the commencement of the tenancy in the form of a bank cheque or money order made payable to The Office of Rental Bonds. Keys will not be available for collection until the tenancy start date providing the bond has been paid.



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PROPERTY INFORMATION

Date: _____ Date internal inspection occurred: _____

Full address of property applying for: _____

Length of Tenancy required: _____ Date property required: _____

Applying with (if any other applicants-full name): _____

How many adults will be residing in the property? _____

I agree that if I am offered the property that I will pay \$_____ per week

* Rent collected calendar monthly

*Rents can be direct deposited into Badenoch Real Estate Trust Account

APPLICANT DETAILS

Applicants full name: _____

Current Address: _____

Phone (H): _____ Phone (W): _____ Phone (M): _____

Date of Birth: _____ Email address: _____

Number of children: _____ Children's ages: _____

Car registration: _____ License Number: _____

Do you have a pet: _____ If yes, what kind & how many: _____

If no, are you considering getting a pet? _____ Will you water and care for a garden: _____

Are you a smoker? _____ If yes, do you smoke inside? _____

Will you be receiving rental assistance? _____

If yes, weekly assistance amount: \$ _____ Who will be providing assistance? _____

Next of Kin (not residing with applicant): _____

Address: _____ Phone: _____

EMPLOYMENT HISTORY

Occupation: _____

Employers name: _____

Supervisor name: _____ Phone: _____

Employers address: _____

Length of employment: _____ Annual Salary (Gross): \$ _____

Full time Part time Casual Contractor

RENTAL HISTORY

Why are you leaving current property? _____

Address of current property rented: _____

Weekly rent paid: \$ _____ Rented from: _____ to: _____

Name of agent/landlord: _____

Phone number of agent/landlord: _____

Address of agent/landlord: _____

Address of previous property rented: _____

Weekly rent paid: \$ _____ Rented from: _____ to: _____

Name of previous agent/landlord: _____

Phone number of agent/landlord: _____

If not currently renting please specify current situation (I.e selling, boarding etc): _____

Any Supporting Comments with Application: _____

CONDITION OF PREMISES

If you inspected the property whilst vacant, did you find the property to be reasonably clean? Yes / No

If no: What items should be attended to prior to commencing the tenancy agreement? _____

(Note: Subject to approval)

PRIVACY ACT 1988 COLLECTION NOTICE

The personal information the prospective tenant provides in the application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. The personal information collected about the Applicant in this application may be disclosed during the course of the tenancy for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, trades people, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord. If the Applicant enters into a Residential Tenancy Agreement and if the Applicant fails to comply with their obligations under that Agreement that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to other parties, including those referred to above. The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act 1988. If the Applicant would like to access his/her personal information held by the Agent, they can do so by contacting the Agent at the address and contact numbers contained in this application. The application can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

I declare that I am not bankrupt or un-discharged bankrupt and affirm that the above information is true and correct. If you have been bankrupt please state in Comments. I acknowledge that I will make no claim or demand nor commence litigation against the lessor or their agent should the premises be found to be unavailable or rented to another applicant. I understand that my application may be declined without a reason being provided.

I acknowledge, that besides any cleaning issues raised, that the property will be supplied in its current condition with no further changes unless advised by agent.

Before signing I have read or considered the Rental Book explaining the Residential Tenancy Act 1997 which is available from The ACT Consumer Affairs.

Applicants Signature: _____ Date: _____